

South Cambridgeshire Hall  
Cambourne Business Park  
Cambourne  
Cambridge  
CB23 6EA

t: 01954 713000  
f: 01954 713149  
[www.scambs.gov.uk](http://www.scambs.gov.uk)



Tuesday 30<sup>th</sup> August 2022

To: Members of the Licensing (2003 Act) Sub-Committee –  
Councillors Anna Bradnam, Corinne Garvie and Jose Hales.  
  
Applicant and Representative(s)

Dear Sir/Madam

Please find below the agenda, and attached the relevant papers, for the hearing by the **Licensing (2003 Act) Sub-Committee** of the application for . The hearing will be held in the **Swansley Room A and B - Ground Floor** meeting room at South Cambridgeshire Hall on **Wednesday, 7 September 2022** at **8.30 a.m.**

Members are respectfully reminded that when substituting on committees, subcommittees, and outside or joint bodies, Democratic Services must be advised of the substitution ***in advance of*** the meeting. It is not possible to accept a substitute once the meeting has started. Council Standing Order 4.3 refers.

Yours faithfully  
**Liz Watts**  
Chief Executive

Requests for a large print agenda must be received at least 48 hours before the meeting.

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<b>Agenda</b>		<b>Pages</b>
<b>1. Appointment of Chair</b>		
<b>2. Introductions / Procedure</b> The Chairman will introduce the members of the Sub-Committee and the officers in attendance at the meeting.  A copy of the Licensing (2003 Act) Committee procedure is attached.		<b>1 - 2</b>
<b>3. Declarations of Interest</b> As a Councillor, you are reminded of the requirements under the Council's Code of Conduct to register interests and to disclose interests in a meeting. You should refer to the requirements set out in the Code of Conduct which are summarised in the notes at the end of this agenda frontsheet.		

**4. Objection to a Temporary Event Notice - Coach House Hotel**

**3 - 24**

**Guidance For Visitors to South Cambridgeshire Hall**